

13th UHPH Conference 2015

Instructions to Authors (Full Papers)

We request that authors adhere to the following guidelines as they prepare full written papers for double-blind review. A paper template is included.

Length:

Papers are to be maximum 4,500 including notes and quotations, but excluding references and abstract.

Front Matter:

Please begin all documents with a page that includes the paper's title, author/s and affiliation/s, as well as full contact details (including a telephone number where the lead author may be reached). Separate this page from page two with a page break. Please head page two with a title and an indented abstract of between 250 and 300 words; author names should not appear on this page.

Format:

Papers are to be submitted as a single A4 MS Word document with all **page margins set to 2cm** and paragraph format to **double spacing**. Please use **12-point Times New Roman** font for all purposes, with no bold or underlined text, and with italics used for source titles in references and only sparingly in the body of the text for emphasis. New paragraphs should be marked by a double return without indentation.

Please use UK English throughout. Do not use page numbers or headers and footers.

Please save the file with the first author's surname followed by *_UHPH16_FP (eg):*
Bosman_UHPH16_FP

'Title of Paper' is 14 pt. in Times New Roman bold, centre alignment.

'Abstract text' is 12 pt. Times New Roman, justified alignment. Format the 'Paragraph' line spacing to single. Indent text by 2cm both sides.

'Keywords' 12 pt. Times New Roman; the "Keyword" heading should be aligned to the left, bold. Separate key words with a semicolon.

Headings are to be 12 pt. Times New Roman bold, left alignment.

Main body text is to be 12 pt. Times New Roman, align text left. Set line spacing to double.

Quotations of more than three lines should be indented by 1cm. In-line quotations should use "double quotation marks" with "single 'quotation' marks" for embedded quotations or emphasis.

Example of in reference list:

Journal article:

McCarthy, L. and Ashton, P. 1996. Greening oral history? Investigating social value in the environment. *Oral History Association of Australia Journal*, 18 (Reworking the Words), 47-51.
MacLeod, G. 2011. Urban politics reconsidered: Growth machine to post-democratic city? *Urban Studies*, 48(12), 2629-2660.

Book

Allen, J., 2003. *Lost Geography of Power*. Malden: Blackwell.
Fincher, R. and Iveson, K., 2008. *Planning and Diversity in the City: Redistribution, Recognition and Encounter*. Houndsmills: Palgrave Macmillan.

Edited Book

Buttimer, A. and Seamon, D., eds., 1980. *The Human Experience of Space & Place*. London: Croom Helm.

Book Section

Bloomer, J., 1991. Toward desiring architecture: Piranesi's collegio. In: Kahn, A. ed. *Drawing/Building/Text: Essays in Architectural Theory*. New York: Princeton Architectural Press, 43-62.
Forster, C. and McCaskill, M., 1986. The modern period: Managing metropolitan Adelaide. In: Hutchings, A. and Bunker, R. eds. *With Conscious Purpose*. Adelaide: Wakefield Press & RAPI (SA Division), 85-108.

Conference Proceeding

Burton, P. and Bosman, C., Constructing Gerotopia: The impacts of age-segregated communities on the Gold Coast. *Fifth State of Australian Cities Conference*, 29 November - 02 December 2011, University of Melbourne.
Griffin, G., The bold and the beautiful: Urban heritage and history Gold Coast style. *8th Australasian Urban History Planning History conference*, 9-11 February 2006, Massey University, Wellington.

Web

CABE, 2009. Good design: the fundamentals [online]. Available from: <http://www.cabe.org.uk/default.aspx?contentitemid=2979> [Accessed 24 February 2009].

Manuscript

Australian Government, 2013. *An Ageing Australia: Preparing for the Future*. Canberra.
Queensland Government, 2010. *Positively Ageless: Queensland Seniors Strategy 2010-20*. Brisbane.

Newspaper article

Bartsch, P., 2007. City of lost dreams. *Courier Mail*, Saturday 02 June 2007, p. 1.

Paper title

Author/s names:

Authors affiliation/s :

[Full contact details (including a telephone number where the lead author may be reached).]

Author/s biography (max 150 words/author)

Paper title

Abstract of between 250 and 300 words. Abstract text is 12 pt. Times New Roman, justified alignment. Format the 'Paragraph' line spacing to single. Indent both sides by 2cm.

Key words: maximum of 4; 'Keywords' 12 pt. Times New Roman; the "Keyword" heading should be aligned to the left, bold. Separate key words with a semicolon.

Introduction

Headings are to be 12 pt. Times New Roman bold, left alignment.

Main body text is to be 12 pt. Times New Roman, align text left. Set line spacing to double

Methods

Headings are to be 12 pt. Times New Roman bold, left alignment.

Main body text is to be 12 pt. Times New Roman, align text left. Set line spacing to double